

Pen at Hand PH 847-498-9174 FAX 847-498-5283
SECTION F PRICE CODES & DESCRIPTIONS
Cards, Enclosures, Calling Cards, Recipe cards & Boxes
Effective January 30th, 2009

Quantity	10	15	20	25	30	35	40	50	75	100	Add'l 25
Price Code											
Code AA	N/A	N/A	N/A	\$25	N/A	N/A	N/A	\$29	\$37	\$44	\$11
Code A or E	N/A	\$34	N/A	\$40	\$44	N/A	N/A	\$49.50	\$58	\$75	\$18.75
Code B	N/A	N/A	N/A	\$52	N/A	N/A	N/A	\$68	\$74	\$86	\$21.50
Code G	\$34	\$38	\$44	\$49	\$58	\$60	\$62	\$68	\$77	\$96	\$24
Code H	N/A	N/A	N/A	\$68	N/A	\$72	\$80	\$84	\$102	\$119	\$29.75
Code J	N/A	\$68	N/A	\$76	N/A	N/A	N/A	\$94	\$112	\$138	\$34.50
Envelope Imprint Color on white envelopes Black ink on color envelope	\$20	\$23	\$27	\$32	\$34	\$35	\$36	\$38	\$42	\$45	\$11.25

Item Name	Body, Logo & Head Limits	Retail Price List & Description SECTION F	PRICE CODE SEE TABLE ABOVE FOR PRICES
Black ink Flat (Thank you) Note Card -	6 bodies/pets	5 1/2" x 4 1/4". Paper colors: white, pink, blue, hot pink or turquoise. Includes free house, flowers, stars, hearts Includes matching color blank envelopes	Price Code E
Full Color Flat (Thank you) Note cards	6 bodies/pets Except Retro Cards * refer to the Layout Sheets	5 1/2" x 4 1/4" on white. Envelope Colors-white or any one pastel There are 4 types of layout sheets to choose from titled: 1. Basic Flat Cards 2. Fill-In Thank you Cards 3. Theme Cards 4. Thank you Cards	Price Code G Custom Cards larger than 5 1/2"X 4 1/4" use price code J
Retro Flat Cards	Body As Shown	5 1/2" x 4 1/4" Type style As Shown. Includes Blank Envelopes	Price Code E
Full Color Flat Gift Enclosures	6 Bodies/pets	Size: 3 3/8" x 2 3/8" Includes blank white envelopes White cards. Includes 3 lines of copy and names.	Price Code G
Full Color Flat Calling Cards.	1 Body *Refer to layout sheets for limits	Size: 3 1/2" x 2". White cards. Does not include envelopes. Includes 4 lines of copy. More in Camp Section I	Price Code AA
Full Color Large or Small Foldover Cards	6 Bodies/pets or 6 heads except See Layout Sheets	Large Folded Size: 5 1/2" x 4 1/4" . Small Folded (Gift Enclosure) Size: 3 3/8" x 2 3/8" folded White card & blank envelopes. Includes scoring & names.	Price Code H
Retro Foldover Cards	Body As Shown	Folded Size: 5 1/2" x 4 1/4" Type style As Shown. Includes Blank Envelopes	Price Code G
Large Foldover cards Black ink.	6 Bodies/Pets *See Layout Sheet	5 1/2" x 4 1/4". Paper colors: white, light pink, light blue, hot pink or turquoise. Matching blank envelopes. Cards not scored.	Price Code B
Small foldover gift enclosure. Black ink	6 Bodies/Pets	Folded size 3 3/8" x 2 3/8". White cards-include small blank white envelopes.	Price Code A
Recipe Cards	2 bodies 2 lines of copy	Available in 2 sizes: Large: 4" x 5 1/2" or Small: 3" x 5" Black outline or full color on white cards.	Black Ink Price Code AA Full Color Price Code A
Recipe Acrylic Boxes		Large Acrylic recipe Box. Fits 500 4" x 6" cards	Large-\$22
Optional Fees See columns on right Also Listed on Quick Reference Guide in Section A	Extra Lines of Copy-\$3.60 each Extra Body-\$6.00 Envelope imprint- Includes house, cloud and sun in full color when color cards are ordered. Add \$6 to substitute body for house, sun & cloud. Add \$3 to add additional single logo	Convert from a flat to a foldover format-\$12 per 25 cards Second Side or inside Printing: \$27/50, \$42/100. Includes 8 lines of copy. Add \$6 per body or \$3. per single logo. Proof-\$6 per card & envelope set Change to a proof if not due to Pen at Hand error-\$3.60 each Cancellation after proof is submitted-25% of retail + \$6 proof	